

## Indian Institute of Tropical Meteorology

### Instructions to fill up the online form

1. Detailed resume ( .pdf only,max size 3 MB) and photo (.jpg/.png/.gif max size 100 KB) should be uploaded at the end of form. Also make sure that your filename should not have more than one dot.
2. GPA marks should be converted to percentage.
3. Pl. enter subjects of graduation, PG and also mention this in your CV. Include your qualifying degree mark-list in the CV file.
4. After filling up the form, the applicant may preview the form before submission, in a popup window and make changes if any. Unless the applicant clicks submit button at the end of the form, his/her application is not submitted. Once submitted, no changes can be made in the form.
5. Applicant will receive an auto generated email from iitmjobs@tropmet.res.in, with an acknowledgment number. This confirms that his/her application is submitted with attached files. Email also contains the filled in form. Do not reply to this mail.
6. If no E-mail is received check your spam/junk folder.
7. Photo and resume are not part of this email.
8. Applicant can apply for multiple posts.

If called for interview, applicant needs to produce a printed copy of this confirmation email

Please note that acceptance of your online application does not confirm your eligibility for the post.

Link for online form:

For Project Scientist and other posts:

<http://www.tropmet.res.in/~cdd/job/psc2017.php>

For Section Officer and UDC post:

<http://www.tropmet.res.in/~cdd/job/udcso2017.php>

For problems related to form-filling,  
contact [swati@tropmet.res.in](mailto:swati@tropmet.res.in)