**Instructions to the candidates appearing for UDC examination on 10-12-2017**

1) The examination will be conducted in the Megdhoot Hall of IITM.
2) Timing of examination: 10.00 to 12.00 hrs
3) Candidates should report at Megdhoot Hall by 8.00 AM and seated in the hall by 9.30 AM.
4) Candidates should bring the call letter and photo ID with them, without which they will not be provided with Roll number. The Roll number will be provided on the date of the examination i.e. 10/12/2017. Candidates are required to collect their Roll numbers from the counter before entering the examination Hall.
5) Candidates are required to answer a total of 85 “objective type multiple choice” questions with four options and two descriptive questions in English Paperie: 1) Essay (300 words) and 2) Letter writing.
6) Candidates will be provided with part A and Part B answer sheets. Candidates are required to answer objective type questions in Part A and Essay and letter writing in Part –B.
7) Objective type question will carry one mark each and Essay (300 words) will carry 10 marks and letter writing 5 marks. Essay and letter writing is to be written in English only.
8) Negative marking of 0.33 will be given for wrong answers.
9) Duration of the examination is two hours.
10) Candidates are required to darken the correct options in the answer sheet provided to them. Circles should be darkened completely and properly.
11) The answers once marked cannot be cancelled and hence candidates are required to be very cautious while answering the questions.
12) Only Blue/Black pen is allowed for answering the questions.
13) Candidates are not allowed to keep their belonging i.e. bag, mobile etc with them during the examination.
14) Calculator is allowed in the examination hall.
15) In partial modification of the pattern of examination issued along with the call letter it has been decided by the competent authority that to qualify for the examination a candidate has to get an overall 35%.
16) All the candidates should keep the decorum during the examination and the Chief examiner reserves the right to debar any candidate on disciplinary grounds.