File No. PDTC/IITM/AC/2014/ U.C.P. Date:

To

Subject: Quotation for comprehensive AMC for AC's

Sir,

Quotations are invited for Comprehensive Annual maintenance for Package type 8.5 ton capacity Blue Star make 2 Nos., Ductable AC's 11.5 TR 2 Nos. Tower AC 3.5ton no 4& Air conditioners split type 90Nos. 1.0/1.5/2.0 ton capacity each of different make viz. Volta's, Blue Star, Carrier, LGetc Details of location and type of AC is as per attachment sheets.

On thefollowing:terms and conditions.

- 1. Quotations addressed to the Director, Indian Institute of Tropical Meteorology, Pashan, Pune411008 should be submitted in a sealed cover super scribing" Quotation for comprehensiveAMC of Air conditioners due on **28-1-2014**".
- 2. The quotations will be valid for a period of 90 days from the date of opening.
- 3. Charges for each unit may be quoted separately so as to enable addition or deletion of units.
- 4. The Institute reserves the right to withdraw any number of machines from maintenance atany time during the contract period without assigning any reason. Charges for maintenancewithdrawn from maintenance will be paid on pro-rate basis.
- 5. The charges should include all taxes including services taxes if applicable and no revision incharges will be permitted once the contract has been awarded.
- 6. Preventive maintenance (dry & wet) of each machine should be carried out on monthly basis including all consumable and non-consumable items except compressor.
- 7. Repairing of A.C's to de done at the office in the room provided.
- 8. A mechanic is to be provided during office timings for attending all types of breakdowns.
- 9. Payment will be paid quarterly on completion of the maintenance.

- 10. No advance will be paid.
- 11. The firm should preferable be of ISO certified for services or equivalent and have maintained A.C's in Govt./PSU/ etc. for at least 5 years.
- 12. Maintenance service should be available on all working days i.e. Monday to Saturday 9:30 to17:30 hours.
- 13. A list of organizations where the vendor is presently maintaining air conditioners may be furnished with years of experience in this field. Certificate of satisfactory services provided by firm should be attached with quotation.
- 14. Comprehensive Annual maintenance charges (Labour/skills only) will include charges forpreventive maintenance and diagnosis of faults. Charges for parts required to be replaced.
- 15. The machines can be inspected on any working day.
- 16. Director reserves the right to reject any or all questions without assigning any reasons.
- 17. Separate quote is required for replacement\reinstallation of machine.
- 18. Technical man power available and number of AMC presently handling by firm, provide the detail information.
- 19. It is mandatory to maintain the preventive maintenance record of each machine and provide card for each machine with details of current and next maintenance, person responsible for maintenance, equipment in charge signature on report and card after each time of maintenance.
- 20. Certificate of registration, PAN, IT return for 5 years, detail address, phone no., fax no, email id should be provide with quote.
- 21. Successful bidder has to execute bond with IITM for AMC. AMC will be extendable and depends on performance of firm with IITM

A\c	Rate per airconditioner	No	Taxes	Total
Split 1\1.5 TR		60		
Split 2 TR		20		
Tower 3.5 TR		4		
Windows 1\1.5 TR		6		
Ductables 11.5 TR		2		
Ductable 8.5 TR		2		

Yours sincerely, for Director

Phone: +91-20-2590-4200 (Office); Fax: +91-20-2586-5142 _ http://www.tropmet.res.in

TYPE	
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ODU MODEL	ALL KEYOL
M/c SR. NO.	
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PROBLEM	

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1.6.	SAE	LSNSCW2AP)	006NL W1 10382	006NLW1003825 LSASCW2AAI	CO 600 HJ WO 553	S3X TIN	SK.	20
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