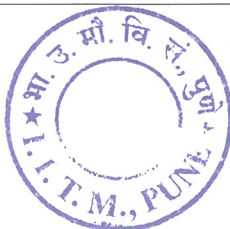


**PRE-BID M.O.M FOR HIRING OF TAXI /TOURIST AGENCIES FOR IITM PUNE PASHAN, PUNE.
TENDER NOTICE No. IITM/TRANSPORT/2015/02**

A Pre-Bid Meeting for the subject work held 29/04/2015 in Pishorathyhall at IITM, Pune. During the discussion with vendors present in the meeting the following decision were taken by the committee:

| SL. No. | Points discussed | Reference | Decision Taken |
|---|---|--|---|
| 01. | Solvency certificate | Tender documents | Solvency certificates should be from any nationalized /Commercial bank |
| 02. | SMS Facility | Raised by IITM | Vendor has to communicate information related the booking like, Vehicle No., Driver No. and Time by SMS well in advance (preferable One Day before). Also vendor should have facility to provide communication that Driver has reach the place of pickup destination, Passenger has reach the destination successfully. |
| 03. | Providing a vehicle for seminars /work shop on short notice during such event | Raised by IITM | The successful bidder shall provide the required vehicles for seminars/workshops on short notice during such events without any addition charge. Also co-coordinator from bidder side will assists for transport co-ordination in such events. Institute can take penal action in case the vendor has failed two times in providing such services during the contract period. |
| 04. | Route knowledge in and around the Pune city | Raised by IITM | Drivers must have the knowledge of the routes, major places in and around the Pune & Mumbai city. |
| 05. | Holding placard | Raised by IITM | Driver should hold a placard at the exit gates airports (easily noticeable place) while receiving the guest. The placard should be in printed form and contains the name of visitor's & Institute Name in Bold Letters. |
| 06. | Page No.13 | Tender document | The format of commercial bid given on page no.13 is for the reference of the vendors only .No commercial quotes should be mentioned on page no. 13. The vendors are requested to fill the commercial quoted as per revised commercial bid format and should be placed in the Commercial Bid only. Tender will summarily rejected if the commercial values found in the Technical Bids. |
| 07. | (1) Maruti SwiftDesire/ Tata Manza / Toyota ETIOS (2) Honda City / Corolla etc. | Commercial bid. Tender Document | Vendor has to provide their offer for (1) Maruti Swift Desire/ Tata Manza / Toyota ETIOS(2) Honda City / Corolla car also, in the revised commercial bid format which is attached in this pre-bid MOM. |
| 08. | Criteria of finalization of L-1 firm | Raised by the vendors | The vendor who will have maximum no of the lowest prices of the various option / packages will be considered as a lowest. |
| 09. | Appointing one or more agencies | Raised by IITM | Director IITM will be the final authority to decide appointing one or more agencies. In case of appointing of second or more agencies, next lowest bidder will be given preference to match the lowest prices of the lowest bidder. |
| 10. | Deployment of Vehicles | Raised by IITM | Vendor should not deploy any vehicles owned by Employee of the Institutes or their relatives |
| 11. | Allotment of Vehicles | Raised by IITM | Vendor should provide the requested vehicles only, if the said vehicle is not available then vendor should provide the higher category vehicle without any extra cost to the Institute. |
| 12. | Start and End Point for the journey | Raised by IITM | Rate should be quoted from / to IITM for 4/40, 8/80, for others options first pickup point may be consider as starting point and destination may be treated as end point. |
| 13. | BID SUBMISSION | Tender document | Technical Bid Envelope: Forwarding Letter, Copy of Pre-bid M.O.M, complete tender documents, company profile, details of work experience for similar contracts completed/in hand, related documents as mentioned in tender duly signed and stamped on each page, EMD & Tender Fee. Commercial Bid Envelope: Duly filled and signed the revised commercial bid enclosed with the pre bid MOM dated 29/04/2015. Bidders should submit their commercial bid as per revised BOQ as enclosed along with Pre-Bid MOM. |
| NOTE:1) Bid should be submitted on or before due date and time i.e. 13/05/2015 at 12:30 Hrs. 2) Bid received after due date and time will be rejected. 3) Bidders should submit their commercial bid as per revised BOQ as enclosed along with Pre-Bid MOM. 4) The cars/vehicles provided by the bidders to the IITM should not be linked with any of the IITM employee. | | | |



Indian Institute of Tropical Meteorology
Dr. HomiBhabha Road, Pashan, Pune 411 008

TENDER NOTICE

No.IITM/TRANSPORT/01/2015

HIRING SERVICES OF TAXI/TOURIST AGENCIES

Revised
Commercial Bid
Vol-II



FORM OF FINANCIAL BID FOR PROVIDING TOURIST SERVICE TO IITM

| Car Type | Indica A/c | Indigo Ac | Tavera Ac | Innova Ac | M-swift Dzire Ac/ETIOS/T ATA MANZA | Xylo | HONDA CITY/ COROLA |
|---|---------------|--------------|--------------|--------------|--|------|-----------------------|
| 4/40 km | | | | | | | |
| 8/80 km | | | | | | | |
| Pune Air port Drop/Pickup within the Pune city lump sum package rate | | | | | | | |
| Mumbai A/P Drop/ pickup [max 5hrs/ 175 km] Including Toll | | | | | | | |
| For Outstation & Mumbai return Minimum 300 Km | | | | | | | |
| Extra km | | | | | | | |
| Extra hour | | | | | | | |

| Mini Bus | Rate Per Month in Rs. |
|---|-----------------------|
| 32 seater Mini bus for students pick from Susgaon and drop to IITM and vise versa on monthly basis daily approximately running would be 20 kms. Charges should be quoted on monthly basis | |

1. Rate should be quoted from / to IITM for 4/40, 8/80, for others options first pickup point may be consider as starting point and destination may be treated as end point.
2. Toll/parking charges will be borne by IITM subject to production of receipts of payment made.
3. No Night halt charges are payable.

Signature

(Rubber stamp bearing name of Signatory
name & address of the agency)

Certified that I/ We have read the instructions given in the tender documents. I/ We undertake to supply the required tourist service to IITM on the rates mentioned above and shall be solely responsible to discharge the liabilities/administrative charges, if any I/ We have understood the contents of the terms and conditions and undertake to abide by the same as laid down in these documents.

Signature of tenderer

DATE:
(Rubber stamp bearing name of Signatory)

Name & Address of the
agency:
Tele No./FaxNO./Mobile No.

